

		Rec'd	
		+10 days	
		Call #	
		Rept #	
		Approved	
		Delivered	
		Fee Rec'd	



DONE

HOLDEN POLICE DEPARTMENT ♦ 1370 MAIN STREET HOLDEN, MA 01520 ♦ 508.210.5600

IMPORTANT NOTES – PLEASE READ

- Most reports are **not immediately available**. Requests may take **up to 10 days** to process.
- **HOLDEN** incidents only. **PRINCETON** reports must be requested from Princeton PD.

Request for Police Report

So that we may locate the requested records & contact you with any questions, please complete:

Today's Date: _____

Your Name: _____

Address: _____

Phone Number: _____

Email Address: _____

PRINT EMAIL ADDRESS CLEARLY. If illegible, your report will be mailed via USPS.
Fee must be prepaid to email report.

Type of Incident: _____

Name of any
involved party
and/or location: _____

Date/Time
occurred or
reported: _____

Fee Enclosed: ☐ Check

☐ Cash

\$5.00 per report unless otherwise stated.

No fee for victims of domestic violence or identity theft.

Preferred delivery method: ☐ Mail

☐ Pick-up at station

☐ EMail **(pre-paid only)**

PRIVACY STATEMENT

We will use the information you include on this form to comply with your request. Please note that your request itself is a public record and may be released under the provisions of the Massachusetts Public Records Act.

We will not release this information for any other reason.